

Have you ever been convicted of a criminal offense? No Yes

May we include your name and address in our mailing list to send you updates and news?

Yes No

How did you hear about St. Paul's L'Amoreaux Centre?

Why do you want to volunteer at St. Paul's L'Amoreaux Centre?

2. EDUCATION/EMPLOYMENT/EXPERIENCE

Education Level: University College High School Others

Highest grade or level completed: _____

Name of program: _____ Length of program _____

What best describes your current situation?

Employed Retired Seeking work Student Other: _____

Do you have experience working as a volunteer? If yes, please list your recent volunteer positions and your responsibilities as a volunteer?

What skills and abilities will you bring to St. Paul's?

(Ex. Data Entry / Filing, Nursing, PSW, Accounting, Translating, Customer Service, Excel, Word, PowerPoint, Fundraising, Marketing, Driving (Reliable Vehicle))

Continued

3. VOLUNTEERING PREFERENCES

Is there a particular time or type of volunteer position in which you are interested? (Please check all that apply)

Recreation	Friendly Visiting	Day Program Assistant	Meals on Wheels	Transportation
Health Promotion	Friendly Shopping	Special Events	Friendly Escorting	Office Assistant
Food Services	Shop Assistant	Security Assistant	Other	

Days & Time Available

Please indicate which days and time you are available:

4. EMERGENCY CONTACT INFORMATION

Name: _____

Telephone: _____
 (Home) (Business) (Cell)

5. REFERENCES: Please provide two references. This should be an employer, supervisor, college/university professor, high school teacher, councilor or friend. Please ensure the referees know that we will be contacting them for references in connection to your application.

Name of Reference: _____ Relationship to applicant: _____ Work phone number and company name: _____ _____ Home phone number (optional): _____ Email Address (personal or business): _____

Name of Reference: _____ Relationship to applicant: _____ Work phone number and company name: _____ _____ Home phone number (optional): _____ Email Address (personal or business): _____

I hereby authorize St. Paul's L'Amoreaux Centre to obtain references from the referees in connection with my application for a volunteer position. I hereby authorize the individuals named on the reference forms to provide a reference in connection with my application for a volunteer position with St. Paul's L'Amoreaux Centre, and release them from any liability in regard to it. I give St. Paul's permission to contact the references provided by post, email or phone.

Volunteer's Signature: _____

Date: _____

Continued

6. CONSENT OF PARENT OR GUARDIAN

This section applies only if you are under the age of 18 years.

I hereby consent for my son/daughter _____ (*volunteer name*), who is under the age of 18 years, to volunteer at St. Paul's L'Amoreaux Centre. I recognize that unless my permission to volunteer is granted, the insurance policy of St. Paul's L'Amoreaux Centre will prohibit the involvement of _____ (*volunteer's name*) as a volunteer.

Name of Parent/Guardian (Print): _____

Signature of Parent/Guardian: _____ Date: _____

Telephone: _____

7. VOLUNTEER CONTRACT:

I agree to serve as a volunteer and commit to the following:

1. *To perform my volunteer duties so that I meet the service expectation and standards of St Paul's.*
2. *To refrain from conflicts of interest, or any personal or financial gain.*
3. *To meet time and duty commitment, or to provide adequate notice so that alternate arrangements can be made.*
4. *To indicate respect for all clients, volunteers and staff in both word and deed.*
5. *To fulfill my responsibilities while always ensuring the safety of clients, volunteers and staff.*
6. *To understand and abide by the Volunteer Policy.*
7. *To give a minimum of 2 weeks notice before I resign and to return my volunteer name tag before I resign.*
8. *To keep confidential all information; verbal, written or computerized; which I may hear directly concerning clients, residents, staff members or volunteers*

Volunteer Signature: _____ Date: _____

Thank you for your interest in applying to be a volunteer at our centre and taking the time to complete this form. The application, interview and references assist us in our selection process and ensure that we continue to provide quality services to our clients. Our due diligence will ensure that we continue to improve safety of client, volunteers and staff. By submitting this form, you are confirming that the information provided is to the best of your knowledge accurate and verifiable.